



COMMERCIAL, INDUSTRIAL, INFILL, AND MULTI-FAMILY BUILDING PERMITS

P.O. Box 295 Ozark, Missouri 65721
(417) 581-2407 Fax (417) 581-0353

Circle One Below That Applies

Commercial New Industrial Sprinkler Infill Multi-Family

Application Date _____

Permit # _____

Property Information

Property Address _____ Zoning _____ # of Units _____

Subdivision _____ Phase _____ Lot # _____

Owner Information

Name _____ Business Name _____

Mailing Address _____ Phone _____ Cell _____

Applicant Name: _____ **Phone:** _____ **Cell:** _____

Mailing Address: _____

CONTRACTORS	NAME	ADDRESS	PHONE
Engineer			
Architect			
General Contractor			
Concrete			
Carpentry			
Electrical			
Plumbing			
Mechanical			
Roofing			
Masonry			
Drywall or Lathing			
Sprinkler			
Fire Alarm			

SITE INFORMATION: Lot Size: _____ # of Parking Spaces _____

Front Setback____ Rear Setback____ Right Setback ____ Left Setback_____

(Setbacks are measured from property line to foundation wall)

Building Square Footage_____

COMMERCIAL/BUSINESS USE ONLY:

Number of: Bathrooms _____ Toilets/Urinals _____ Lavatories _____

Service Sinks _____ Floor Drains _____ Dishwashers _____

of Electric Meters _____ Amperage of Electric Meter(s) _____

of Water Meters _____ Size of Water Meter(s) _____

**Multi-Family will be master metered for water*

Fire Protection System Yes (If yes, a separate permit is required)

No

HAS A PRE-CONSTRUCTION MEETING BEEN SCHEDULED?

YES DATE _____ / NO

SITE PLAN SUBMITTED: Is the following information included in the Site Plan?

SITE GRADING PLAN YES NO

STORMWATER DESIGN PLAN YES NO

SOIL EROSION PROTECTION PLAN YES NO

LANDSCAPING PLAN YES NO

Estimated Cost of Construction \$ _____

FAILURE TO PROPERLY COMPLETE THIS APPLICATION MAY DELAY PROCESSING OF PERMIT.

The following are examples of City requirements, which may not be IRC requirements.

1. Provide compaction test and soil density reports for all fill dirt installed.
2. Permit is active for 180 Days. **(No inspection within 180 days, permit will expire and a renewal fee will apply.)**

THE 2012 INTERNATIONAL BUILDING CODES AND THE 2011 NATIONAL ELECTRICAL CODE ARE THE OFFICIAL CODES OF THE CITY OF OZARK.

APPLICATION REQUIREMENTS

1. Completed application
2. Four sets of stamped plans (two sets required for Infill) to include:
 - a. Site plan with setbacks
 - b. Footing, foundation plan
 - c. Floor plan with plumbing, mechanical and electrical design, size and location of electrical service.
 - d. Elevations, all sides.
 - e. Structural details
 - f. Fire System (if applicable)
 - g. Plans to include building data, such as use group, construction type and square footage.

All construction documents must be prepared by a design professional registered in the State of Missouri and shall include the name and address of the design professional, along with signature, date and seal. Engineering details of any structural, mechanical and electrical work, including computation, stress diagrams and other essential technical data must be signed and sealed by a registered engineer of the State of Missouri.

INSPECTION & UTILITY REQUIREMENTS

Inspections can be scheduled through City Hall by calling 581-8909. Address, job name, subdivision, lot number, type of inspection, phone number and building permit number must be given when inspection is requested. Building permits must be posted at the job site. Building plans and job cards must be made accessible to the Building Inspector. The following inspections are required and not limited to: FOOTING, FOUNDATION WALL/PIERS, UNDER SLAB PLUMBING, THICKEN SLAB, PRE-BACKFILL, SEWER, TEMPORARY ELECTRIC, JOIST, STRUCTURAL FRAMING, ELECTRICAL, PLUMBING, MECHANICAL, GAS LINE TEST, PERMANENT ELECTRIC SERVICE, INSULATION, DRYWALL, AND FINAL FOR OCCUPANCY. *Call before 7:00 a.m. for same day inspections. After 7:00 a.m., inspections will be taken for the next working day.*

SOLID WASTE AND NUISANCE REQUIREMENTS AT SITE

1. Developers, builders, and lot owners must comply with Solid Waste and Nuisance City Ordinances such as trash, weeds, building materials, and dirt on the street. One warning will be given; after which time, a stop work order will be issued for the development or building.
2. The disposal of construction or waste is regulated by the Department of Natural Resources under Chapter 260,RSMo. Such waste in types and qualities established by the DNR shall be taken to a demolition landfill or a sanitary landfill for disposal.
3. The law also requires persons engaged in building construction, modification, or demolition to maintain records of sites used for demolition disposal. These records are to be maintained by the Contractors for a period of one year.
4. It is the responsibility of the applicant for damages to City right-of-way and easements regardless of which subcontractor contractor caused the damage.

The Applicants shall be responsible for the cost of all third party reviews. This shall include, but not limited to architecture, engineering, storm water reviews, traffic reviews and etc. The City of Ozark will be the sole determiner of the requirements for these reviews. The City of Ozark will issue and track invoices for these cost.

I hereby certify that I am the owner or duly authorized agent. I hereby verify that the answers and other information on this application is true and correct and I have read and understand the above procedures and requirements as they pertain to City Building Regulations and by signing this form acknowledge compliance with these rules.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Site Plan / Landscape Plan Notes:

Signature _____ Date _____

Public Works Notes:

Signature _____ Date _____

Building Official Notes: Construction Type: _____ Use Group: _____

Signature _____ Date _____

Building Permit Fee (per sq ft)		Water Impact Fee		Sewer Connection Fee		Mechanical	
Electrical		Water Tap		Sewer Tap		Plumbing	
Sewer Service Inspection Fee		Water Meter Fee		Park Impact Fee		Plan Review Fee	
Irrigation and Backflow Preventer Fee		Final		Total Fees Due			

BUILDING INSPECTOR NOTES:

Signature

Date