



City of Ozark Missouri

P.O. Box 295
Ozark, Missouri 65721

Fax 417-581-0575
Phone 417-581-2407

December 21, 2009 Board of Aldermen Budget Meeting

The Ozark Board of Aldermen met in Special Session at 5:30 p.m. at the City Hall in Ozark, Missouri. Mayor Bradley A. Jackson presided over the meeting: Alderman Mike Esterl, Alderman Dennis Sparrow, Alderman Mark Spinabella, Alderman Melissa Wagner, Alderman Chris Snyder and Alderman Rick Gardner were present. Also attending City Administrator Steve Childers, City Attorney David Collignon and City Clerk Lana Wilson.

5:30 p.m.

Roll Call:

Alderman Mark Spinabella	Here	Alderman Dennis Sparrow	Here
Alderman Mike Esterl	Here	Alderman Rick Gardner	Here
Alderman Melissa Wagner	Here	Alderman Chris Snyder	Absent

Ceremonial Matters:

Report on Questions from Previous Meeting(s): None

Bills Open for Public Discussion:

- A. Bills Requiring a Public Hearing: None.
- B. First Reading Bills: None.
- C. Resolutions:
- D. Emergency Bills: None.
- E. Public Improvement Bills (Tax Bills): None.
- F. Grants: None.
- G. Amended Bills: None.

Report of Officers, Boards and Committees:

2010 Budget Overview

2009 Balanced Budget overview. Due to economic times, we wanted to wait to the end of the year. We have just received a sizeable amount in Building Permit.

Presented a Report on Sales Tax Revenue from 2006 to 2009. The City anticipates a better year 2010. A 10% reduction in 2009 Sales Tax Revenue. We did better in Building Permits than we thought we were. Line 39 is a transfer that will show up in 2010 Budget.

Alderman Wagner asked why Empire Franchise was less than projected. City Administrator Childers stated that building is down therefore fewer connections. More commercial growth is anticipated in 2010.

Alderman Wagner asked about the donated fixed assets on Line 66.

City Treasurer Alice Edwards stated that when a developer's does infrastructure improvement, it has to show in the Budget. This is the Deerbrook Ind. Park.

Expenses-

The Telephone expense was up.

Alderman Wagner asked about the renegotiating for this contract and if the expense was down. City Administrator Childers stated it is about \$800.00 a month less. It takes some time for the credits and discount to show on the Invoice that they have been applied. Mayor Bradley A. Jackson stated this is a substantial decrease.

Some Public Works employees have air cards so they can have access to internet at any time. The City will take every opportunity to receive grants. We are looking for every potential revenue source.

There was some additional training for staff and materials.

There are 110 to 115 projects unfinished and this will carry over to 2010.

Alderman Wagner had questions about the old Community Building on the Square.

City Administrator Childers stated that there is a Phase II study going on. The report is not back yet. There is currently \$3500 in the Budget for this.

Police Expenses-

The police overtime is being better evaluated. Reevaluate the Holiday pay it not figured into the overtime pay. Grants do pay for some of the overtime. 5% is not a lot of overtime expense.

The Police Department is going to be more conservative on uniform expense. This includes cleaning badges, medals, holsters etc.

Maintenance, repair and fewer accidents, when you have an older fleet you have more maintenance and repairs.

Alderman Wagner asked about the GREAT program. Chief Hodges gave an explanation of the GREAT Program.

Community Resource Program expenses. Donations brings in so much and that is what Becky spends.

Alderman Sparrow asked about Federal forfeiture funds #190 expenses in Law Enforcement equipment- vehicles, tasers, bullet proof, vests, guns.

City Treasurer Alice Edwards stated that some will roll over into expense in 2010 budget.

This is not a budgeted amount as a carry over amount and not show up in the FFF funds line item.

Street-

We did not purchase the dump truck.

Alderman Spinabella asked if we still going to Mo. Surplus.

City Administrator Childers stated that buildings and grounds maintenance, you cannot anticipate expenses.

Alderman Wagner asked about line item #232.

City Administrator Childers we did not receive any bids and other entities material was dedicated that take precedence.

Alderman Wagner asked if this will go back into the streets that were not spent.

City Administrator Childers stated that about \$300,000 is anticipated next year for streets.

Alderman Wagner asked that on #217, why we spent what was allocated would like to see these funds used in repairs to streets. Alderman Wagner stated that *she* would like to see the funds used for streets.

City Administrator Childers stated the Budget is like a guess.

Alderman Wagner asked if the 2009 money balance are just what we did not spend in the budget.

Asst. City Treasurer Mary Edna Wilson explained the Budget sheet.

Alderman Wagner asked if we still have funds left especially in streets that should roll over to the same expense.

City Administrator Childers stated that other funds would be in the red and that you have to dedicate to balance another department.

Municipal Court-

There was no questions.

There is a General fund carry over \$356,084.33.

Water Fund-

The Water Fund is just a slightly down.

Alderman Spinabella asked if there is any reason why.

City Administrator Childers stated that with no new connections and a wet year, people aren't watering.

Alderman Sparrow asked why the credit card fees are negative.

City Treasurer Alice Edwards stated that the customers are changed a rate and the company the City is using has increased the charge to the City.

Alderman Esterl asked if we are charging too little for the convenience of the customer credit card usage.

City Administrator Childers stated that a staff a presentation of fees in January is scheduled during a lunch work session. Evaluate those fees at that time, we will budget for the new charge.

Alderman Wagner asked when did the water rates increase.

City Attorney David Collignon stated that we have plans to reevaluate the charge.

City Administrator Childers stated that we did reevaluate this year, our Engineers did not anticipate any projects that will merit an increase.

Alderman Wagner stated the citizens were told that would be done on a regular basis since the drastic increase.

City Administrator Childers stated that we do every year.

Alderman Wagner asked about the Stonegate NID.

City Administrator Childers stated that the subdivisions in the NID project has not been built and we have been discussing with the NID attorneys. There not paying what they owe and when we set up a reserve that may not last very long. Anytime you set up a NID there is a risk attached.

Alderman Gardner asked if it can potentially be auctioned as property tax.

City Attorney David Collignon stated that sometimes they walk away because it is the same as forfeiture. The city issued the bonds that the payments need to be paid than we may end up being the realtor.

Alderman Gardner stated that the developers must have a lot of money already tied up in this project.

Water Expenses-

Alderman Wagner asked about Line 58 in water expenses.

City Administrator Childers stated the SCADA electronic management equipment transferred to the 2010 budget expenses.

Alderman Sparrow asked about Line #60.

City Administrator Childers stated that rebuilding the well house that is attached to the old community building, we did not know the future of the building, the well is working fine at this time.

Alderman Spinabella asked if we have done any planning about a water well on the south side of town.

City Administrator Childers stated that is has been designed everything ready to move forward but no money dedicated. There is information about a tower located downtown that may have a more severe situation that we may have to make a decision about.

Alderman Esterl asked about the new accrual accounting.

City Treasurer Alice Edwards stated that with the accrual accounting, the depreciation of all water assets we have to show in the Budget.

City Administrator Childers that this has been interesting and challenging to switch to the new accounting.

Pool-

The expenses you see are going up because the cost of two pools to maintain and staff.

No large carryovers in any of the Budget are challenging to balance the budget. Revenues have decreased. The ending balance using carry over in 2008 is \$383.76.

Alderman Wagner asked why salaries so much more than last year.

Parks Director Dodee Matthews stated that we hired an assistant manager that is paid 50% the pool fund and 50% from the sales tax fund. Personnel are now needed at two pool locations.

Park-

Alderman Esterl asked if we are going to see \$13,000 more in Festival of Lights.

City Treasurer Alice Edwards stated that last year we brought in \$10,000 to \$13,000 from the 10th to the last of the year.

Mayor Bradley A. Jackson asked about the baseball income decrease. Alderman Esterl stated that we budgeted an increase and actually had a decrease.

Parks Director Dodee Matthews stated it has decreased from last year.

Park Impact Fees are about \$36,500.00 and a grant that is supposed to be on its way. DNR has sent us confirmation that we will receive the grant within the next month.

We received revenue on the Park Impact Fee from the building fees.

Capital Improvements-

The ending balance with 2008 carry over is \$271,667.94.

Officer implementation-

Ticket and court cost fine fees we collect for training expense.

Parks and Storm water sales tax-

There has been a decrease in sales tax revenues.

At the last minute, the FEMA building cost us unanticipated expenses.

City Administrator Childers presented an annual debt service requirement analysis.

Difference in appropriated budget anticipated we were opening in January. We did not open until May, the revenues from January to May was not collected.

City Administrator Childers stated a few months ago Line item #32, we had from transfer \$177,000 from the Capital Improvement to 651 fund for the shortfall.

Alderman Esterl asked where the hay field fund went to.

City Treasurer Alice Edwards stated that the hay field money went into general revenue fund since the property is City property.

Alderman Wagner stated that the 5% left for FEMA Grant, do we anticipate to receive this year.

City Administrator Childers stated the remaining will be received in 2010. We will let the Board of Alderman know where this fund will be deposited.

Alderman Wagner asked do we have another Budget Meeting scheduled.

City Administrator Childers stated the December 28th, we will have another meeting. We may have revenues coming in that may change the amendments.

City Administrator Childers stated that we have a lot of storm water projects beginning and Line #88 is for storm water engineer expense.

Solid Waste –

No questions

Alderman Mark Spinabella exited the meeting at this time to return during the Regular Session at 7:00 p.m.

2010 Budget overview-

Budget compliance.

The deduction in revenues this year, we hope 2010 will improve in revenues. We are projecting flat revenue.

City Administrator Childers stated the Department Heads will become more involved in the day to day budget expenses compared to what is budgeted.

Looking at Line #23-Revenue source cell carrier lease payments. City infrastructure is not revenue for the water system. There is \$46,000 that will be used for a revenue source for General Revenue. Verizon is anticipating bringing a lease to Board of Alderman in 2010.

The E-911 Revenue source will help out dispatch expense. This is a figure that was proposed and we have budgeted that amount.

Chief Lyle Hodges stated the nothing has changed and the \$100,000 is still expected. The employees will come under the E-911 Board and no longer be paid by the City but will work at the police department.

Alderman Wagner questioned the same expense.

City Administrator Childers stated that Revenues projections are conservative. Franchise fees are flat.

Alderman Wagner asked if the Federal Forfeiture does not go back into their line item. City Treasurer Alice Edwards stated that we cannot project the funds collected, the carryover for 2009 is in its own account and it is an asset. Capital Improvement Fund will transfer to balance the budget and \$225,000 capital improvement to \$75,000 from one cent sales tax.

Alderman Wagner asked about Line #87 asked if this was carryover.

Salaries include the IT employee for a full year and the Planner for half a year. Connell Insurance will provide us consulting service on hiring this employee. City Treasurer Alice Edwards stated the way the funds are allocated per employee. We have a more accurate procedure that is better to anticipate what will go out for each department. An Excel program is used that accurately figures the allotted funds.

Budget discussion will resume during the 7:00 meeting.

1. **Administrative Committee:** None
2. **Public Works:** None
3. **Public Safety Committee:** None
4. **Parks:** None

Unfinished Business: None
New Business/Council Comments: None.

Scheduled Visitors: None
Council Comments: None

Miscellaneous Business: None

Pay Bills-

Motion was made by Alderman Sparrow to adjourn, seconded by Alderman Gardner with all present voting aye.

The Meeting adjourned at 6:57 p.m.

Minutes Written By:

Lana Wilson, City Clerk

Approval of Minutes By:
