



City of Ozark Missouri

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January 9, 2012 Board of Aldermen Legislative Noon Work Session

The Ozark Board of Aldermen met in Regular Noon Work Session at 12:00 p.m. at the Ozark City Hall in Ozark, Missouri. Mayor Shane L. Nelson presided over the meeting: Alderman Eddie Campbell, Alderman Rick Gardner, Alderman James Haik, III and Alderman Mark Spinabella were present. Also attending City Administrator Steve Childers, City Attorney David Collignon and City Clerk Lana Wilson.

Pledge of Allegiance

12:00 p.m.

Roll Call:

Alderman Mark Spinabella	Absent	Alderman Dennis Sparrow	Absent
Alderman Eddie Campbell	Here	Alderman Rick Gardner	Here
Alderman James J. Haik, III	Here	Alderman Chris Snyder	Absent

There was no quorum present during Roll Call.

Alderman Mark Spinabella was absent during the Roll Call, He entered the Meeting at 12:20 p.m.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S):

CEREMONIAL MATTERS:

BILLS OPEN FOR PUBLIC DISCUSSION:

- A. **BILLS REQUIRING A PUBLIC HEARING:**
- B. **FIRST READING BILLS:**
- C. **RESOLUTIONS:**
- D. **EMERGENCY BILLS:**
- E. **PUBLIC IMPROVEMENT BILLS (TAX BILLS):**
- F. **GRANTS:**
- G. **AMENDED BILLS:**

SECOND READING AND FINAL PASSAGE OF BILLS. NO PUBLIC DISCUSSION, BOARD DISCUSSION ONLY:

Report of Officers, Boards and Committees:

1. Administrative: City Administrator Steve Childers.

1. Presentation of the New Special Events Permit.

City Administrator Childers stated staff has prepared the draft format of the City's new Special Events Permit for the Board of Aldermen's review and consideration. We are hoping this will bring better communication and processes during the outside organization's events. The established fees are in line with the fees charged in our area; we are still in the process of resolving an accurate amount to require for sovereign immunity limit. An event where there are 30 or 40 attendees will not be required to obtain a Special Events Permit, only to make their reservation and pay their small rental fee if applicable. During the application process for bigger events the Park's, Police and Public Works Departments will all be required to sign off on the Special Events Permit, a copy of the Permit will be forwarded to the Fire Department. This process will better prepare each Department for the large events. Parks Director Wagner stated during the larger events the Parks Department salary expense was an extra \$1,000.00, for the employees who worked during the events, and 271 hours for prep time.

Alderman Campbell questioned whether a run, that leaves out from the 4-H Building, with over two hundred (200) runners, if they would be required to obtain a Special Events Permit.

Parks Director Wagner stated the run would probably be exempt from obtaining a Special Events Permit, under the Special Event definition it states that any event or activity not organized by the City of Ozark that places an additional demand on City Services, and these types of events do not fall into that category.

City Attorney Collignon stated the way the Code is written there are no provisions for exempt events from obtaining a Special Events Permit. For clarification purposes modify the Special Event definition to exclude certain events.

The Board of Aldermen discussed the amount of time City Employees put in at the Park, post and during the events, would more than justify the \$500.00 fee for the bigger events. Their concern was with the first time the organizations are charged the \$500.00 fee will cause resentment, especially from the not for-profit organizations.

City Administrator Childers stated staff has scheduled a Meeting to be held, January 26, 2012, at the Community Center with the organizations that hold Special Events in the City to discuss the Special Events Permitting process. Staff will explain during this Meeting the initiation and the fee associated with the permit.

Parks Director Wagner has set up individual Meetings this week with the organizations who hold the bigger events where she will present them with a breakdown of the expenses incurred by the City and request any suggestions about help or reimbursement.

City Administrator Childers stated based upon the outcome of Park Director Wagner's individual Meetings with the larger organizations this week he will base

the discussion of the January 26, 2012 Meeting.

2. **Public Safety:** Police Chief Lyle Hodges.
3. **Public Works:** Public Works Director Larry Martin.
4. **Parks:** Parks Director Sam Wagner.

Unfinished Business:

New Business/Board of Aldermen Comments:

Alderman Haik stated he has been approached by a representative of the James River Assembly Church requesting Police assistance during their annual Marathon, August 25, 2012, to direct traffic at the James River and State Highway J intersection during the run. They have changed their course this year they will leave their parking lot south along James River Boulevard across St. Highway J to the Duck Stadium where they will turn around using the same course back to the church.

City Administrator Childers stated the standard procedure would be for the Church to contact the Police Department requesting off duty Police Officers to be paid by the Church. The only thing the City will provide would be the Police Officer's car with flashing lights for his protection.

Alderman Gardner brought up for discussion the topic of the City waiving fees for the School District's Bus Facility new construction project. Alderman Gardner stated he would like to propose a Resolution prepared for the January 17, 2012 Legislative Session waiving a portion of the fees for the School's Bus Facility project. He is in strong opinion the City should consider waiving a portion of the fees to retain a working partnership between the City and the School District.

Alderman Campbell stated he was not in opposition of waiving a portion of the fees as long as the School has a representative present during the reading of the Resolution.

Alderman Haik stated he was opposed to waiving any fees associated with expenses incurred by the City or fees associated with the City's debt owed.

Alderman Spinabella stated he considers the actual hard costs incurred by the City would be the cost of the water meter device and the Engineer review expense.

The consensus of the Board of Aldermen present was to consider waiving approximately \$2,764.00, the fees associated with the Building Permit and Inspection Fees. Waiving the fees would be considered if the School District had a representative present during the Resolution reading.

City Administrator Childers stated in the future the City will have to bring up for discussion with the School District the fact that in a prior Board of Aldermen Meeting where the School asked for their fees associated with the East Elementary to be waived, they had indicated the School District would deed over to the City a 100 x 100 lot on the East Elementary property for the City to build a water tower. After extensive research it was found the property has never been deeded over to the City.

Pay Bills-

Motion was made by Alderman Spinabella to adjourn, seconded by Alderman Campbell with all present voting aye.

The January 9, 2012 Noon Work Session Legislative Session adjourned at 1:15 p.m.

Minutes Written By:

Lana Wilson, City Clerk

Approval of Minutes By:
